

EXAM CONFIRMATION LETTER

Dear Brenda Moody (Student I.D.: 876199)

Printed on: 06/23/2025

This is to confirm that you are registered for the following child care competency exam(s):

- 1) Child Growth and Development (CGDR)**
- 2) Child Care Facility Rules and Regulations (RNRF)**

EXAM SITE INFORMATION: (Also see DIRECTIONS TO EXAM SITE below.)

NSU - HPD - STEELE AUDITORIUM - COVID RESTRICTIONS

Health Professions Division/Terry Bldg
Map here: <https://tinyurl.com/57mfp3yh>
Davie, 33328

Exam Date: 08/14/2021

Arrive 45 minutes before Start Time

Start Time: 8:00 AM

Arrive at the exam site at least 45 minutes prior to the exam start time. You will not be admitted into the exam site after the scheduled start time listed above. For each exam, you will be given 45 minutes. If you are scheduled for multiple exams, you may choose to take a short break.

SPECIAL COMMENTS/INFORMATION FROM THE TRAINING COORDINATOR: No Comments

PLEASE BRING THE FOLLOWING ITEMS WITH YOU TO THE EXAM SITE:

- A Legal and Valid Form of Photo Identification (I.D.) Photos or Copies of IDs are not valid.

The only forms of photo I.D. that will be accepted are:

- United States Driver License
- United States Military I.D.
- United States Issued ID Cards
- United States Student IDs with photo and current school year (high school, vocational-technical schools, or colleges/universities)
- Passport (in and out of country)
- Resident Alien Card

The name on the I.D. must match the name on this letter. If the name that appears on this letter is incorrect please call the Child Care Training Information Center at 1-888-352-2842. All changes must be made at least seven days in advance. If the form of I.D. presented has an expiration date, the I.D. must be current and not expired more than three (3) months. If the Original form of I.D. presented is expired more than three (3) months, a second legal and valid form of I.D. may be presented, and must be one of the forms of I.D. listed above.

- Exam Confirmation Letter

- Two (2) Number 2 Pencils

Exams are offered in English and Spanish. Bilingual translation dictionaries are permitted in languages other than English and Spanish. The physical translation dictionary must be free of any handwritten notes or markings. Standard dictionaries are not permitted. Using a translation dictionary is an accommodation. If you would like to use a translation dictionary, please contact your local TCA **at least two weeks before you plan to take an exam.**

IMPORTANT INFORMATION:

- You will not be allowed to take the exam without a legal and valid form of photo I.D. (please see above).
- Only individuals registered for competency exams will be admitted into the exam site.
- Personal items are not permitted in the exam session. Electronic devices of any kind are also not permitted in the exam session. Anyone observed removing materials from the testing site, cheating and/or in possession of electronic devices at an exam site will have all exams taken during the exam session invalidated. A student who has had their exam session invalidated will not be permitted to register for new exams until a full investigation by the Department and State Attorney General, if applicable, has been conducted, and criminal and civil adjudication has been completed.

DIRECTIONS TO EXAM SITE: Steele Auditorium inside Health Professions Division/Terry Building____ MAP > <https://tinyurl.com/57mfp3yh> < ____ This building DOES NOT HAVE A PHYSICAL ADDRESS! Use the name of the building on Maps. ____ >>PURSES, BACKPACKS, ANY KIND OF BAGS, PHONES, OR ANY OTHER ELECTRONIC DEVICES WILL NOT BE ALLOWED INSIDE THE AUDITORIUM<<____ WE DO NOT HAVE LOCKERS NOR A PLACE TO STORAGE YOUR BELONGINGS. ____ You can ONLY BRING your: ID, keys, and #2 pencils. These objects must be in a CLEAR PLASTIC BAG and will remain with you during the session. ____ Questions regarding phone accommodations call (954) 262 - 6905 at least 3 DAYS PRIOR to exam. You CANNOT request accommodation on the day of the exam. NO EXCEPTIONS. ____ PARKING: NSU HPD Parking Garage, look at the map above (pay with Pay-by-Phone or parking machines). ____ Doors will be promptly closed at exam time. Plan accordingly.

AMERICANS WITH DISABILITIES ACT ACCOMMODATION REQUEST: If you need to request special accommodations to take an exam, you must provide written notification to your local Training Coordinating Agency (TCA) listed below at least two weeks before you plan to take an exam.

TO CANCEL OR RESCHEDULE AN EXAM: You can reschedule or cancel an exam up to seven days prior to your scheduled exam date. To do so, login to your student account or contact your local Training Coordinating Agency.

TRAINING COORDINATING AGENCY:

Nova Southeastern University

1-954-262-6905 ext.

Toll Free: 1--- ext.

There will be no fee or penalty for rescheduling or cancelling an exam up to seven (7) days prior to your exam date; however, you may be required to pay for a missed exam if you reschedule or cancel within seven (7) days of your exam date. Failure to pay this fee will result in the inability to register for future exams.

ADDITIONAL INFORMATION: FOR SECURITY REASONS NSU DOES NOT ALLOW PURSES, CELL PHONES, BOOKS OR OTHER PERSONAL ITEMS INSIDE THE EXAM ROOMS. The amount shown above does not reflect any payment you have made. Payments must be made online through your Child Care Training portal during the registration process or by selecting the "Pay For Unpaid Courses/Exams" option. CANCELLATION OF EXAMS MUST BE DONE 7 DAYS BEFORE THE EXAM DATE. To cancel please call 954-262-6905 or email Testing Coordinator at ds2776@nova.edu. If you arrive to the testing location after the exam starting time, YOU WILL NOT BE ALLOWED TO TEST.